

**Event Center Advisory Board
August Meeting
Vergas Event Center
6:30 PM on Wednesday, August 12, 2020**

- 1. Approval of the Agenda**
- 2. Approval of Minutes from July 8, 2020 & July 13, 2020**
- 3. Kitchen Project Update**
- 4. Remodeling Project Update**
- 5. Follow up on Action Items**
 - Lammers – purchase microwave
 - Haarstick – research event center waiver policies - no update

CITY OF VERGAS
Event Center Advisory Minutes
PICNIC SHELTER BEHIND EVENT CENTER
5:30 P.M. on Wednesday, July 8, 2020

The City of Vergas Event Center Advisory Committee was called to order by Chair Logan Dahlgren on Wednesday, July 8, 2020 at 5:38 pm with the following members present: Logan Dahlgren, Paul Haarstick, Julie Lammers, and Paul Pinke. Absent: Mary Ditterich, Vanessa Perry, and Jay Norby. Guests included: none.

Approval of the Agenda

Motion by Dahlgren, seconded by Lammers to approve the meeting agenda with the addition of "Budget". Voting Yes: Dahlgren, Haarstick, Lammers, Pinke. Voting No: None. Motion carried.

Approval of Minutes from June 10, 2020

Motion by Lammers, seconded by Dahlgren to approve the minutes from June 10, 2020. Voting Yes: Dahlgren, Haarstick, Lammers, Pinke. Voting No: None. Motion carried.

Budget

Lammers presented proposed figures for 2021. There are four potential events still for 2020. Revenue is way behind what was budgeted; however, expenses continue to be lower as well. Committee discussed budget strategy if pandemic and social distancing continues. Committee discussed possible scenarios for budgeting and will bring a new proposal next meeting.

Fundraiser

On hold due to COVID-19.

Kitchen Project Update

Counter tops have been installed in the kitchen. Electric stove is working, and parts are yet to be installed for the gas stove.

Remodeling Project Update

No updates. BHH was unable to attend but will be available at special meeting on July 13.

Vinyl Accordion Door

No further research was conducted on the accordion door, but reviewed flooring quotes. Dahlgren to continue researching.

Council Recommendations

None

Follow up Actions

- Lammers – purchase microwave – ordered from LCSC, but has not arrived
- Haarstick – research event center waiver policies

The business for which the meeting was called having been completed, the meeting was adjourned at 6:09 p.m.

Respectfully submitted,

Paul Haarstick, Secretary

CITY OF VERGAS
Event Center Advisory Minutes
PICNIC SHELTER BEHIND EVENT CENTER
5:30 P.M. on Monday, July 13, 2020

The City of Vergas Event Center Advisory Committee was called to order by Chair Logan Dahlgren on Monday, July 13, 2020 at 5:36 pm with the following members present: Logan Dahlgren, Paul Haarstick, Julie Lammers, Paul Pinke, and Vanessa Perry. Absent: Mary Ditterich and Jay Norby. Guests included: Matt Malone of BHH Partners.

Remodeling Project

Malone presented project to committee. Largest concern is budget and to "work with what we have." No interior work was specified, if windows are included, the cost will increase the budget. Committee agreed windows were a lower priority. Plans and sample materials were presented to the committee.

Committee asked Malone to plan for updating the exterior with some sort of structure, like a trellis in the front and a possible awning in the back. Malone is to investigate replacement of the side fire doors, he will provide notes in the proposal for door replacement, but not necessarily construction plans. Malone continue discussion outside.

Malone will create new rendition, project list to help solicit bids, and will work on project scope. Committee discussed projects: east sidewalk and middle emergency door. Doors are less of a priority, but the hardware is not up to code.

The business for which the meeting was called having been completed, the meeting was adjourned at 6:17 p.m.

Respectfully submitted,

Paul Haarstick, Secretary