

Event Center Advisory Board
Event Center Advisory Board Meeting
Vergas Event Center and Zoom Id number 267-094-2170 (password
56587)
5:30 PM on Tuesday, January 23, 2024

1. Call to order

Event Center Advisory Board information

At the first regular meeting, the Board shall elect a Chairperson, a Vice-Chairperson and a Secretary from among its appointed members, each for a term of one year. The Board may create and fill other offices as it may determine.

The Board shall hold meetings at a fixed time and place. Special meetings may be called at any time by the Chairperson, or in the case of the Chairperson's absence, by the Vice-Chairperson.

Written minutes of meetings shall be kept and filed with the City Clerk prior to the next regularly scheduled City Council meeting but shall be subject to approval at the next Board meeting.

No expenditure by the Board shall be made unless and until authorized for this purpose by the City Council.

The Board will consult with the City Council and shall be advisory to the City Council in matters relating to Event Center Property and recreation programs and finances.

Information regarding Council Portfolio.

1. Recorded minutes are reviewed by the City Council
2. Minutes contain recommendations to the council. Be clear and specific in terms of background of the issue, aspects reviewed and recommended action(s).
3. Minutes must contain when meeting held, where meeting was held, who was present/absent at the meeting, recommendations, and who was the recorder of the minutes.
4. Appointed Council Member to Councils/Committees/Boards are responsible to facilitate communication with the City Council.
5. Appointed Council members to Councils/Committees/Boards are responsible for attendance. If not able to attend the meeting. Contact the city office and an alternate council member will be asked to attend that meeting.

2. Approval of the Agenda

3. Board

1. Mission

The purpose of the Event Center Advisory board is to make recommendations to the Council promoting the community venue of the Event Center making it presentable and impressive to our own citizens, and our visitors.

2. Positions

- a. Chair Person
- b. Vice Chair Person
- c. Secretary

3. Set Time, Date and Place of 2024 meetings

4. Minutes

November 8, 2023

5. Status of Recommendations to City Council

None.

6. Income and Expense

- a. 2023
- b. 2024

7. 2023 Review

8. 2024 Goal Setting

9. Advertising

10. Fundraising Events

11. Adjournment