[Date]

Chris Berrens

Transportation System Management

Transportation Building

395 John Ireland Boulevard, Mail Stop 500

St. Paul, MN 55155

Dear Transportation Alternatives Program Grant Manager,

This letter is in regards to the Transportation Alternatives Program grant being considered for the city of Vergas. [Business Name] would like to convey our support for the city of Vergas’ application for the Transportation Alternative Program Grant.

From the standpoint of a business in the community of Vergas, we are grateful for any assistance that can be provided to the city through the Transportation Alternatives Program grant. It will not only benefit our residents but also tourists who frequent our city beach, located on Long Lake. By building a multi-use path, our economy will be positively impacted because it will encourage tourists to walk or bike into town and use our amenities. Please contact me if you have any further questions or concerns, or need further assistance.

Sincerely,

[Name]

[Contact information]